

# VILLAGE OF HASTINGS-ON-HUDSON

## COMPREHENSIVE PLAN UPDATE & LOCAL WATERFRONT REVITALIZATION PROGRAM

### MEETING SUMMARY

**Purpose:** Comprehensive Plan Update (CPU) and LWRP Committee Meeting #17  
**Date and Time:** May 22, 2024, 7:00 pm  
**Location:** James Harmon Community Center, 44 Main Street, Hastings-on-Hudson, NY 10706  
**Attendees:** See Below

Agenda Item	Discussion	Key Decisions & Outcomes
<p><b>Welcome &amp; Introductions</b></p>	<p>Ray Dovell, CPU &amp; LWRP Committee Chair, welcomed Committee members, Village staff, consultants, and members of the public to the meeting.</p> <p>Members of the CPU &amp; LWRP Committee in attendance:</p> <ul style="list-style-type: none"> <li>• Ray Dovell, Chair</li> <li>• Mary Beth Murphey</li> <li>• Christopher Thomas</li> <li>• Samantha Merton</li> <li>• Natalie Barry</li> <li>• Richard Bass</li> <li>• John Patrick Diggins</li> <li>• Edward Kuch</li> <li>• Trustee Fleisig</li> <li>• Trustee Drake</li> <li>• Dave Gunton</li> </ul> <p>MJ Engineering and Land Surveying, P.C. (MJ), the lead consultants assisting the Village with the Comprehensive Plan Update &amp; LWRP process, was represented at the meeting by:</p> <ul style="list-style-type: none"> <li>• Jaclyn Hakes, AICP</li> <li>• Daniel Madigan</li> </ul>	<p style="text-align: center;">N/A</p>

<p><b>Approval of Minutes/Meeting Summary</b></p>	<p>Ray Dovell, CPU/LWRP Committee Chair, initiated the approval of past meeting minutes.</p>	<p>Meeting Summary for April 10, 2024, approved.</p>
<p><b>Project Status Update</b></p>	<p>Jaclyn Hakes (MJ) provided an update of the project status. Key current/upcoming project milestones include:</p> <ul style="list-style-type: none"> <li>• Spring/Summer 2024 – Committee Public Hearing, Revised Draft Comp Plan, Preliminary Draft LWRP, Final Comprehensive Plan, Adoption of Plan</li> </ul> <p>Remaining Key Committee Steps (Anticipated)</p> <ul style="list-style-type: none"> <li>• <b>May 2024 – CPU/LWRP Committee</b> <ul style="list-style-type: none"> <li>○ Purpose: 3<sup>rd</sup> / potential Final Committee Draft Comprehensive Plan</li> <li>○ Consider scheduling Committee Public Hearing</li> </ul> </li> <li>• <b>July 2024 (?) – CPU/LWRP Committee</b> <ul style="list-style-type: none"> <li>○ Discuss edits to Final Committee Draft Comprehensive Plan</li> <li>○ Consider vote to forward Draft Comprehensive Plan to Board of Trustees</li> </ul> </li> </ul> <p>At the Committee Public Hearing, the public will have the opportunity to provide comment on the Draft Comprehensive Plan.</p> <p>Following the Committee Public Hearing, the Committee will consider public comment received and any additional edits to be incorporated into the plan.</p> <p>Following preparation of Final Draft Comprehensive Plan, the Committee will vote forward the Final Draft Comprehensive Plan to the Village Board of Trustees to consider initiating the adoption process which is anticipated to include several steps such as:</p> <ul style="list-style-type: none"> <li>• Village Board of Trustees Public Hearing</li> <li>• Compliance with SEQRA</li> <li>• GML 239-M County Planning Board Referral</li> </ul>	<p>N/A</p>

	<ul style="list-style-type: none"> <li>• Plan Revisions as appropriate</li> </ul> <p>Remaining Committee Public Engagement (Anticipated)</p> <ul style="list-style-type: none"> <li>• <b>Public Engagement #4/Committee Public Hearing – TBD</b> <ul style="list-style-type: none"> <li>○ Spring 2024</li> <li>○ Draft Comprehensive Plan for public viewing in advance</li> <li>○ Committee Public Hearing on Draft Comprehensive Plan</li> </ul> </li> </ul>	
<p><b>Committee Comprehensive Plan Comments Presentation/Discussion</b></p>	<p>Jaclyn (MJ) walked through the pair presentations. Committee Members will provide a discussion of their comments on the 3<sup>rd</sup> draft of the Comprehensive Plan</p> <ul style="list-style-type: none"> <li>• Do the revised sections reflect your comments and/or the intent of your comments?</li> <li>• Do you support sharing the draft Comprehensive Plan for public review and scheduling the Committee public hearing (with your minor edits on Version 3 or as discussed today)?</li> </ul> <p><b>DRAFT Introduction</b> Reviewers:</p> <ul style="list-style-type: none"> <li>• Dave Gunton</li> <li>• Trustee Drake</li> <li>• Mary Beth Murphy</li> </ul> <p>General Version 3 Comments Received:</p> <ul style="list-style-type: none"> <li>• Minor Formatting &amp; Text Edits</li> <li>• Photo Updates</li> </ul> <p>There was a discussion on making sure there were hyperlinks. It was noted that the Village recently updated their website, these hyperlinks will need to be updated.</p> <p>A member suggested having defined terms by referring Hastings on Hudson as the Village and remaining consistent throughout the Plan.</p> <p><b>DRAFT Vision, Goals and Smart Growth Principles</b> Reviewers:</p>	<p>MJ will incorporate the Committee comments and recommendations.</p>

**Committee  
Comprehensive Plan  
Comments Presentation  
(cont.)**

- Chris Thomas
- Edward Kuch

General Version 3 Comments Received:

- No edits

**DRAFT Village Overview**

Reviewers:

- Trustee Drake
- Meghann Donahue
- Mary Beth Murphy

General Version 3 Comments Received:

- Minor Text edits/clarification
- Inclusion of Previous Accomplishments (?)

Regarding the Previous Accomplishments, it was suggested that it be reformatted and remain in the Village Overview

A member suggested the name of the school district be written in full and there should be more content regarding the schools

A member suggested rewording a sentence in the Income and Households by removing the word “wealthier”

There was a conversation regarding the description of the Village, the language reads as too flowery and should be more subtle

There was a conversation regarding the Board of Education and the need to discuss their effort in informing the public as well as better communication between the boards and clarification on budget decisions that are made by the school board

**DRAFT History and Placemaking**

Reviewers:

- Sarah Dupere Ostro
- Meg Walker
- Natalie Barry
- Mary Beth Murphy

General Version 3 Comments Received:

- Formatting & Text Edits
- Minor content additions
- Minor content edits/clarification

MJ will incorporate the Committee comments and recommendations.

<p style="text-align: center;"><b>Committee Comprehensive Plan Comments Presentation</b></p>	<ul style="list-style-type: none"> <li>• Minor Recommendation edits</li> </ul> <p>The Committee agreed on the updated made to the recommendations</p> <p><b>DRAFT Housing</b> Reviewers:</p> <ul style="list-style-type: none"> <li>• Chris Thomas</li> <li>• Dave Gunton</li> <li>• Mary Beth Murphy</li> </ul> <p>General Version 3 Comments Received:</p> <ul style="list-style-type: none"> <li>• Include data reference</li> <li>• Minor text edits</li> <li>• Minor content clarifications</li> <li>• Formatting</li> <li>• Recommendation edits and modifications to descriptions</li> </ul> <p>A member started that the current AMI level should include the dollar amount and year as well as a link to wear people can look it up</p> <p>The committee discussed changing specific language within the recommendations to reflect a stronger suggestion in implementing them</p> <p>The Committee agreed with the revisions to recommendations H4 and H7</p> <p><b>DRAFT Economic Vitality</b> Reviewers:</p> <ul style="list-style-type: none"> <li>• Richard Bass</li> <li>• Meghann Donahue</li> <li>• Mary Beth Murphy</li> </ul> <p>General Version 3 Comments Received:</p> <ul style="list-style-type: none"> <li>• Minor text edits</li> <li>• Minor content clarifications</li> <li>• Minor Recommendation edits</li> </ul> <p>The Committee agreed with the revisions made to the recommendations</p> <p><b>DRAFT Sustainability and Resiliency</b> Reviewers:</p> <ul style="list-style-type: none"> <li>• J. Patrick Diggins</li> <li>• Sarah Dupere Ostro</li> </ul>	<p>MJ will incorporate the Committee comments and recommendations.</p>
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<p style="text-align: center;"><b>Committee Comprehensive Plan Comments Presentation</b></p>	<p>General Version 3 Comments Received:</p> <ul style="list-style-type: none"> <li>• Minor Recommendation Edits</li> </ul> <p>A member stated that the order of the recommendations can be left as is for public review but should be changed afterwards</p> <p>A member stated that the way slopes are defined and discussed needs to be clearer</p> <p>A member inquired about a map that highlights where flood damage is and should there be a mitigation to address this</p> <p>The Committee agreed with the revisions made to recommendation S1 and adding policy to the end of recommendation S11</p> <p><b>DRAFT Recreation</b></p> <p>Reviewers:</p> <ul style="list-style-type: none"> <li>• Samantha Merton</li> <li>• Edward Kuch</li> </ul> <p>General Version 3 Comments Received:</p> <ul style="list-style-type: none"> <li>• Minor content addition</li> <li>• Text edits</li> </ul> <p>A member suggested moving the recommendation R1 and moving the long-range plan recommendation to be first</p> <p>A sentence should be included in the introduction clarifying that the recommendations are not ranked in order and making the introduction personally reflective and how green space and parks are valued</p> <p>A member suggested an additional recommendation regarding conducting a study that analyzes the underlying zoning of areas currently utilized for parks and recreation</p> <p>A member suggested reordering Hillside Park to come before the woods based on acquisition</p> <p>A member suggested shifting the placement of the map</p>	<p>MJ will incorporate the Committee comments and recommendations.</p>
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**Committee  
Comprehensive Plan  
Comments Presentation**

**DRAFT Connectivity, Mobility and Access**

Reviewers:

- Samantha Merton
- Natalie Barry

General Version 3 Comments Received:

- Minor Recommendation Edits

The Committee agreed that recommendation C3 is fine for public review but should be updated for the next draft and include the table

**DRAFT Waterfront**

Reviewers:

- Meg Walker
- J. Patrick Diggins
- Trustee Fleisig

General Version 3 Comments Received:

- Formatting & Text Edits
- Minor content edits
- Parcel graphic update

There was a discussion regarding the expansion of the waterfront and how it may impact structural integrity and other issues, these edits should be made before the Plan goes to the public

A member noted that in the History section during its redevelopment, it was expanded through landfilling, which has implications for structural stability concerns and may impact redevelopment

A member also noted that the inaccessibility is not just due to contamination but also private ownership

**DRAFT Governance**

Reviewers:

- Mary Beth Murphy
- Richard Bass
- Trustee Fleisig

General Version 3 Comments Received:

- Minor Text edits
- Minor content addition

A member inquired about where information about MTA reclaiming land and the Department of

MJ will incorporate the Committee comments and recommendations.

	<p>Public Works might fit within the document. The Committee agreed to incorporate into the Governance section but identify in the Sustainability section as they overlap</p> <p><b>DRAFT Implementation</b></p> <p>Reviewers:</p> <ul style="list-style-type: none"> <li>• Mary Beth Murphy</li> <li>• Trustee Fleisig</li> </ul> <p>General Version 3 Comments Received:</p> <ul style="list-style-type: none"> <li>• Formatting &amp; Text Edits</li> <li>• Minor content edits</li> <li>• Inclusion of Comprehensive Plan Oversight Committee Recommendation (?)</li> </ul> <p>The Committee agreed to remove the Oversight Committee and instead identify an existing committee to assist the Village in generating a recommendation oversight report utilizing the implementation table</p>	
<p><b>Committee Consideration of Setting Public Hearing</b></p>	<p>Jaelyn Hakes (MJ) provided an overview of the Committee Public Hearing.</p> <p><b>Public Meeting #4 – Committee Public Hearing</b></p> <ul style="list-style-type: none"> <li>• This hearing will be scheduled once the Committee decides the draft Comprehensive Plan is ready for public review</li> <li>• Formally noticed by Village</li> <li>• Brief introductory presentation by MJ</li> <li>• Public comment period</li> <li>• Summary of public comments</li> </ul> <p>The Committee agreed that 3 weeks is needed for the public to review the Plan and to schedule the Committee Public Hearing for June 24 at 7:00 PM</p> <p>There will be multiple opportunities for those who may not be able to attend to share their comments (public comment, comment forms, written comments, comment form on website, comment forms at Village Hall)</p> <p>The public will have 2 weeks after the Committee Public Hearing to submit comments</p>	<p>Committee Public Hearing scheduled for June 24 at 7:00 PM</p> <p>MJ to provide Committee with Committee Public Hearing flyer to share</p>



<p><b>Committee Tasks &amp; Next Steps</b></p>	<p>Jaclyn Hakes (MJ) provided an overview of tasks for the committee members.</p> <p><b>Comprehensive Plan</b></p> <ul style="list-style-type: none"> <li>• Refinements to Version 3 Draft</li> <li>• Potential Committee Public Hearing schedules</li> </ul> <p><b>LWRP</b></p> <ul style="list-style-type: none"> <li>• Section IV – in progress</li> </ul>	<p>N/A</p>
<p><b>Public Comment</b></p>	<p>There will be a dedicated time for public comment at each CPU &amp; LWRP meeting.</p> <ul style="list-style-type: none"> <li>• Member of public, commented: <ul style="list-style-type: none"> <li>○ There was a question regarding the pace of the Comprehensive Plan and timeframe for review</li> <li>○ Three minute timeframe is not enough despite multiple opportunities for comments</li> <li>○ There was a question about downtown design guidelines and if the Village was aware of this document</li> </ul> </li> </ul> <p>Committee, Chair Ray Dovell thanked those in attendance and closed the meeting.</p>	<p>N/A</p>

This meeting summary conveys our understanding of the items discussed and agreements reached at this meeting. Please forward any additions, corrections and/or questions to my attention.

Submitted by:

Daniel Madigan, MJ Engineering and Land Surveying, P.C.

cc: Consultant Team, LWRP/Comprehensive Plan Update Committee, Village, File

## Comprehensive Plan Update & LWRP Committee

Name	Present
Ray Dovell, Chair	<input checked="" type="checkbox"/>
Mary Beth Murphy	<input checked="" type="checkbox"/>

Trustee Drake	<input checked="" type="checkbox"/>
Trustee Fleisig	<input checked="" type="checkbox"/>
Chris Thomas	<input checked="" type="checkbox"/>
Dave Gunton	<input checked="" type="checkbox"/>
Edward Kuch	<input checked="" type="checkbox"/>
John Patrick Diggins	<input checked="" type="checkbox"/>
Meg Walker	
Meghann Donahue	
Natalie Barry	<input checked="" type="checkbox"/>
Richard Bass	<input checked="" type="checkbox"/>
Samantha Merton	<input checked="" type="checkbox"/>
Sarah Dupere Ostro	

**Consultant Team**

Name	Affiliation	Present
Jaclyn Hakes, AICP, Project Manager	M.J. Engineering	<input checked="" type="checkbox"/>

Daniel Madigan	M.J. Engineering.	<input checked="" type="checkbox"/>
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**Members of the Public**

The following members of the public were in attendance and signed in:

- David Skolnik

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